**Sample Governance Committee Tasks**

Potential Expectations of the Governance Committee

* Review/re-write/write Policies
* Review/re-write Bylaws
* Review Articles of Incorporation
* Board member expectations
* Board job descriptions – officers and committees
* Officer/Executive committee nominations
* Board self-evaluation and profile
* Current Board member review
* Board prospect identification, review and nominations
* Strategic planning
* Board Development/Education

Review Board Policies

* Endowment Funds
* Legacy (Planned Giving) Program
* The Donor Bill of Rights
* Non-Discrimination
* Confidentiality
* Conflicts of Interest
* Whistleblower
* Board Recruitment
* Financial – General
* Financial – Annual Operations
* Financial – Investment & Spending
* Financial – Gift Acceptance
* Financial – Procurement

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